

Application  
**BenchMark Mini Grant**

Please complete this form, including the preliminary budget, and return it to Ari Solomon, Judicial Nominations Campaign Manager at [asolomon@ncjw.org](mailto:asolomon@ncjw.org).

Please include "BenchMark Mini Grant Application" in the subject line. Please contact Ari Solomon for questions about eligibility and questions. *Funding is limited. All granted programs must be completed within four (4) months of application approval.*

**NCJW Section or SPA Committee or Courts Matter Coalition:**

**Your Name:**

**Title (if applicable):**

**Email address:**

**Phone number:**

**Date of application:**

**Amount Requested:**

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***Please answer the following questions on a word document and email them along with the budget (page 3) and above information.***

1. **Briefly explain your interest in BenchMark and NCJW's work on the federal courts. Why do you want to participate?** (max words 100)
2. **Have you, your SPA committee, or section previously participated in advocacy surrounding the federal judiciary? If yes, briefly explain the involvement and state whether you collaborated with other local groups.** (max words 100)
3. **Explain what you or your section plans to do with the grant (community program, training, etc.). Please include the goal of the activity, how you will educate, mobilize, and/or advocate about the federal courts, and how you will measure success.** (max words 200)
4. **How do you plan to use this activity to raise visibility for your organization and/or NCJW, increase membership, and/or raise funds?** (max words 100)
5. **List potential partner organizations with which you might collaborate. Indicate with an asterisk (\*) whether each organization is a past partner in any activity. Will you approach nearby sections as partners?**
6. **Do you anticipate requesting participation from a NCJW national leader or staff person?**
7. **What is the target date for the funded activity?**
8. **Anything else we should know?**

*-continue to next page for budget-*

### Preliminary Budget with Anticipated Costs & Revenues

Please fill in this form to the best of your ability, providing anticipated costs as well as any additional revenue you plan to raise to offset costs. Grants up to \$500 will be awarded; funding is limited.

EXPENSES	Proposed	Actual
Room Rental		
Food & Beverage		
AudioVisual (mikes, projectors, screens, etc.)		
Speaker/Trainer Honorarium		
Speaker/Trainer Travel (if applicable)		
Speaker/Trainer Hotel (if applicable)		
Printed Materials/Photocopying		
Invitations (if by postal service)		
Other:		
<b>Total Expenses:</b>		
REVENUES		
Fees charged to participants (admission, etc.)		
Contributions from partner groups		
Sponsorship from donors		
Section contribution (list financial and in-kind)		
SPA contribution (list financial and in-kind)		
Other:		
<b>Total Revenue:</b>		
<b>Total Amount Requested:</b>		