

## **National Council of Jewish Women New York Board Member Role and Responsibilities, 2019**

*Mission: National Council of Jewish Women New York (NCJW NY) is a grassroots organization of volunteers and advocates who turn progressive ideals into action. Inspired by Jewish values, NCJW NY strives for social justice by improving the quality of life for women, children, and families and by safeguarding individual rights and freedoms. NCJW NY serves New Yorkers from all walks of life, from all racial and religious backgrounds. All services are non-sectarian. At its very core, NCJW NY is about developing Jewish women's leadership through meaningful opportunities for hands-on community service and grassroots advocacy.*

### Board Member Responsibilities

The Board of Directors sets and codifies the mission and vision of the organization, and ensures that programs and strategies are in place to further the mission. The Board is responsible for the governance and oversight of the organization, ensuring all resources are utilized effectively, efficiently, and according to their intended purpose; and that it follows all applicable laws and policies. Lastly, the Board is responsible for advancing the growth and financial health of the organization, ensuring that adequate resources are in place.

Specifically, each Board member will:

- Attend (in person or by phone) a majority of the Board's six regular meetings per year to review financial and program data, discuss emerging questions and challenges, and devise solutions.
- Act as an advocate and ambassador for NCJW NY in the community, engaging his/her own network to bring in new volunteers and supporters.
- Serve on one committee or task force, based on her/his interests and skills.
- To the extent possible, participate in NCJW NY programming, events and advocacy campaigns.

### Financial Commitment

We require that every Board member support the organization financially by:

- 1) Making an annual personal financial donation of \$\_\_\_\_ or more.
- 2) Support the annual Gala event by buying a minimum of one table (currently starting at \$\_\_\_\_).

We also ask that each Board member actively reach out to her/his network to encourage financial support of NCJW NY through invitations to events, facilitation of grant proposals, and individual appeals for specific programs, as appropriate. Such outreach is heavily supported by professional staff.

### Qualifications

NCJW NY seeks Board members who bring significant skills and/or experience to the Board, specifically in the areas of advocacy, arts & culture, communications, entertainment, finance, law, media & public relations, philanthropy, real estate, restaurants & hospitality, retail, strategic planning, travel & transportation, volunteerism, or significant prior board experience. NCJW NY seeks and welcomes Board diversity in terms of gender, race, ethnicity and religion.