

**SAMPLE BOARD COMMITMENT WORKSHEET**

Name: \_\_\_\_\_

I understand my financial commitment is necessary to ensure the success of XYZ Org.

**My company (firm) and/or I will participate in the following ways this year:**

\_\_\_ Dinner Gala (\$100/ticket; sponsorships from \$500-\$10,000) \$ \_\_\_\_\_

\_\_\_ Golf (\$200/ticket; sponsorship opportunities from \$500 - \$5,000) \$ \_\_\_\_\_

In order to achieve 100% participation of the board, I personally pledge \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

For my personal gift, I would prefer to make: \_\_\_ One payment \_\_\_ Quarterly payments of \$ \_\_\_\_\_

\_\_\_ My company will match my donation (I will submit the matching gift form with my payment(s)).

**As a board member, I agree to serve on the following committee(s) this year (check all that apply):**

\_\_\_ Fundraising \_\_\_ Advocacy \_\_\_ Finance \_\_\_ Membership \_\_\_ Governance \_\_\_ Nominating / Board Development

**I would like to help with donor identification, cultivation, stewardship (check all that apply):**

\_\_\_ Host an informational event in my home

\_\_\_ Make thank you calls to donors (from home or office – 10 calls per year)

\_\_\_ Add personal notes to solicitations and thank you letters (in XYZ office 4 times per year)

\_\_\_ Bring colleagues, friends and family to fundraising and cultivation events

\_\_\_ Add 5 or more new names to our mailing list as potential volunteers or donors

\_\_\_ I will attend all board meetings

\_\_\_ Keep informed about the organization, its issues, and its connection to the community through active participation within the organization and conscientious connection outside the organization.

\_\_\_ I will inform the Board of Directors of the organization of any potential conflicts of interest, whether real or perceived, and abide by the decision of the Board related to the situation.

\_\_\_ I will respect the authority of chief executive officer and staff; and adhere to the limitations of the board, its' committees and individual Board members.

\_\_\_ Agree to step down from Board position if unable to fulfill these expectations.