

PACE 2020-2021 Project Submission Form NCJW-Projects

EXECUTIVE SUMMARY

- a. Project Name:
- b. Project Leaders:
- c. Project Description:
- d. Annual number of Volunteers:
- e. Annual number of people directly served:
- f. Outcome Results (2018-2019) (50-word limit)
- g. 2020-2021 Quantified Goals: (50-word limit)
- h. Total amount requested & projected cost per participant
- i. Major changes in past year, if any:

PLEASE NOTE: The ENTIRE Executive Summary should be VERY BRIEF & understandable at a glance

PROJECT GOALS

NCJW Mission Statement: NCJW is a grassroots organization of volunteers and advocates who turn progressive ideals into action. Inspired by Jewish values, NCJW strives for social justice by improving the quality of life for women, children & families and by safeguarding individual rights & freedoms.

- j. How does your project deliver on NCJW's mission?

- k. What is your long-term (10-20 year) vision for this project?

Tell us what you think the potential is for this project in 10-20 years.

- l. What are your project's annual & 3-5-year goals?

Describe your annual & 3-5-year goals separately. Your 3-5-year goals should be a major step toward achieving your vision. Similarly, your annual goal should demonstrate progress toward your 3-5-year goal.

PROJECT EFFECTIVENESS

- m. Describe how you know the community needs this project.

Describe the size of the community need that your project addresses.

- n. Are there other, similar projects in the community?

We want to know if your project is unique in the community & fills a gap-in-service or alternatively, if there are many similar projects also helping to meet the same need & if the latter, why your project is still important.

- o. How will your project improve the lives of the participants?

What quantitative change do you expect to see in your participants' lives as a result of your actions?

- p. Describe the outcomes measurement plan (Direct service projects are excluded.)

This is your survey or other measurement system that you use to quantitatively evaluate the impact of your program on its participants.

- q. How much did the lives of your participants improve (as measured by your outcomes plan) in the previous year? (2018-2019) How much do you expect it to improve this year? (2019-2020)

PROJECT MANAGEMENT

Describe in detail how your project is managed. Include:

- r. Project Leadership

Provide names & titles, individual responsibilities, annual total volunteer hours, years in position & contact information.

- s. Leadership Succession Plan

- t. Total annual volunteer hours, volunteer responsibilities, recruitment efforts & types of volunteer training.

- u. Direct Participants

How is participant feedback collected, assessed & used to further improve the program?

- v. Other Participants

What is the role, if any, of non-NCJW participants in the project?

- w. How do you raise awareness of the project within NCJW, the Jewish community & the DFW community?

- x. **Briefly** summarize the history of your project.

REQUESTS (Details of all financial requests should be provided in the financial attachment.)

- y. Financial

- i. What was your total budget allocation for 2019-2020?

- ii. 2019-2020 Total Expenses YTD

- iii. 2019-2020 Year End Projection

- iv. 2020-2021 Total Proposed Budget

If asking for increased funding, enumerate specifically what the increase is for.

- v. If there are more funds available, what is the one thing you would add & why?

Provide – if **available** - budget details in attachments.

- vi. If there are less funds available, what would you reduce & why?

Provide – if **available**- budget details in attachments.

- z. How many volunteers will you need to meet your goals in 2020-2021?

aa. Other Requests:

- i. Marketing & Publicity

- ii. Outcomes Plan

- iii. Are there other ways that NCJW can support your efforts to successfully administer your program?

REQUIRED ATTACHMENTS

- bb. Completed Budget

cc. Outcomes Measurement Tool

dd. List of all project volunteers, their contact information & the total, combined number of hours they volunteer

ee. Site Visit Dates Between 2/20 & 4/3

In addition – while recognizing that more is not necessarily better – you may add as many additional attachments as necessary to the understanding of your project.